

**SPACE/BOOTH ORDER - FOR EXHIBITORS**

Fair: **CANNABIZNIS EXPO 2021** - 1st International Hemp Expo

Duration: April 2.- 4. 2021

Early order ( »Early Bird« ) : December 1, 2020

Regular order : February 1, 2021

**Organiser:**

BIOMAGIC d.o.o.

Štihova ulica 13, 1000 Ljubljana

VAT number: SI45259631

Website: [www.cannabiznis.si](http://www.cannabiznis.si)

E-mail: [info@cannabiznis.si](mailto:info@cannabiznis.si)

**1 / Exhibitor information**

Full name of exhibitor: \_\_\_\_\_

Full name and address of the payer (fill in if the exhibitor is not also the payer):  
\_\_\_\_\_

Postal code and city: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail : \_\_\_\_\_

Web page: \_\_\_\_\_

Director (name and surname): \_\_\_\_\_

Contact person (first and last name): \_\_\_\_\_

Contact person's e-mail: \_\_\_\_\_

Contact person's phone: \_\_\_\_\_

VAT ID (or tax number): \_\_\_\_\_

Category (please mark):

**1. CBD 2. COSMETICS 3. TEXTILES 4. FOR ANIMALS 5. BUILDING  
MATERIALS 6. GROWING AND SEEDS 7. FOOD AND BEVERAGES 8. OTHER**

**2/ Company name on the booth :**  
\_\_\_\_\_

3/ **Presentation text** (maximum 30 words) for the entry in the fair catalog:

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Name the companies you officially represent at the fair:

Company: \_\_\_\_\_

Location: \_\_\_\_\_

Country: \_\_\_\_\_

Company: \_\_\_\_\_

Location: \_\_\_\_\_

Country: \_\_\_\_\_

Company: \_\_\_\_\_

Location: \_\_\_\_\_

Country: \_\_\_\_\_

4 /**We order an indoor unequipped \* exhibition space:**

\_\_\_\_\_ m2 of space for the price of 70 EUR / m2

Special offer EARLY BIRD (registration until December 1,2020):

\_\_\_\_\_ m2 of space for the price of 60 EUR / m2

\* Unequipped exhibition space does not contain walls or floor coverings, which is an obligatory equipment for the exhibition spaces at the fair. Please mark :  
 ordering the arrangement of furnished exhibition space (fill out the order form below)  
 we will arrange the exhibition space ourselves

5/ **We order an indoor standardly equipped booth (packages are shown on page 5 and 6):**

\_\_\_ set standardly equipped booth 9 m2 OCTANORM for the price of 990 EUR/set  
\*(early bird: 900 €/set)

\_\_\_ set standardly equipped booth 12 m2 OCTANORM for the price of 1.320 EUR/set  
\*(early bird: 1.200 €/kpl)

\_\_\_ set standardly equipped booth 15 m2 OCTANORM for the price of 1.650 EUR/set  
\*(early bird: 1.500 €/kpl)

Regular order : February 1, 2021

\*\*\*For ordering individually equipped booth or wall graphics, please contact :  
info@cannabiznis.si\*\*\*

6/ We order outdoor space: \_\_\_\_\_ m2 of outdoor space at a price of 30,00 EUR / m2

7/ Registration and ecological compensation are obligatory for all exhibitors. Registration includes a registration form, a company name on exhibition space (upon receipt of the application by the regular application deadline), entry in the catalog, entry in the list of exhibitors on the fair's website and one copy of the catalog).

Registration until December 1, 2020 :	100,00 EUR
Registration until February 1, 2021:	150,00 EUR
Registration after February 1, 2021:	200,00 EUR

Ecological compensation 2,00 EUR / m2

#### 8/ Warnings

The organizer reserves the right to accept the application even after the deadline for the order, but does not guarantee the production of company name on exhibition space and entry in the fair catalog.

The prices do not include VAT, which will be charged in accordance with the regulations of the ZDDV-1, payable by the exhibitor.

The organizer reserves the right to adjust the prices by using the clause "influence of changed circumstances", which he could not have foreseen on the day of forming the prices (Article 112 of the CC).

Orders arrived after the regular order deadline will be charged an additional 25% of the regular price.

The order form and the supplement to the order form shall become an integral part of this order after the organizer has received it from the exhibitor.

#### 9/ Optional equipment – order

##### Business tickets :

\_\_\_\_\_ set ( 10 pcs)    price: 50 EUR  
\_\_\_\_\_ set ( 50pcs )    price: 200 EUR

\_\_\_ company name on the booth ( price: 25 EUR ) \* only after Regular Order time

**Electrical connection (supply to the exhibition booth , connection to the Euro connector)**

1,5 kW, 220 V, 10 A	85 EUR/pc	_____ pc
3 kW, 220 V, 16 A	105 EUR/pc	_____ pc
5 kW, 220/380 V, 3×10 A	115 EUR/pc	_____ pc
5–10 kW, 220/380 V, 3×16 A	125 EUR/pc	_____ pc
10–15 kW, 220/380 V, 3×20 A	140 EUR/pc	_____ pc
15–20 kW, 220/380 V, 3×25 A	165 EUR/pc	_____ pc
20–30 kW, 220/380 V, 3×25 A	210 EUR/pc	_____ pc
30–40 kW, 220/380 V	250 EUR/pc	_____ pc

Night time power supply (for refrigeration units) - enter kW \_ (75% of base price) \_\_\_\_\_ pc  
 For a power supply over 3 kW, a corresponding fuse box must be installed (this can be done by the exhibitor itself, or ordered from organizer) .

**Data concerning the person responsible for electrical installations for the Exhibition space interior** (company name and the responsible person):

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**Water connection and kitchen equipment:**

Water connection - first	65 EUR / pc	_____ pc
Water connection - additional	45 EUR / pc	_____ pc

**Phone connection**

Direct phone line	105 EUR/pc	_____ pc
Broadband line	75 EUR/pc	_____ pc

The Wi-Fi code may be obtained at the Fair's reception desk.

Telephone usage is not included in the price and will be charged at the end of the fair in accordance of Telekom Slovenia's prices.

**Individual Equipment Elements:**

_____ pcs	Chair, black	10 EUR/pc
_____ pcs	Bar chair	11 EUR/pc
_____ pcs	Table, 80×80 cm	14 EUR/pc

**10/ By signing, we confirm the conditions of order and irrevocably and exclusively acknowledge and accept them as the contents of the order.**

Complete this form clearly and legibly. Send one signed and stamped copy to:  
**BIOMAGIC d.o.o., Štihova ulica 13, 1000 Ljubljana, Slovenia and**  
to our E-mail: **info@cannabiznis.si**

**Date:**

**Company stamp:**

**Signature:**

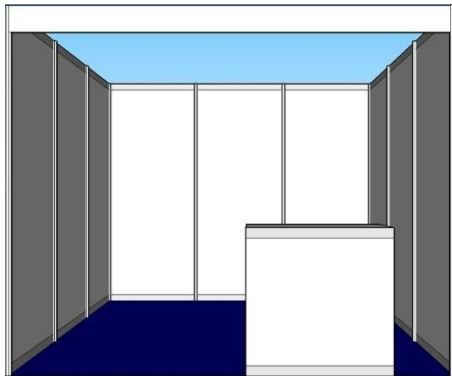
\_\_\_\_\_

\_\_\_\_\_

### **Specification of standardly equipped booth**

**Octanorm construction:**

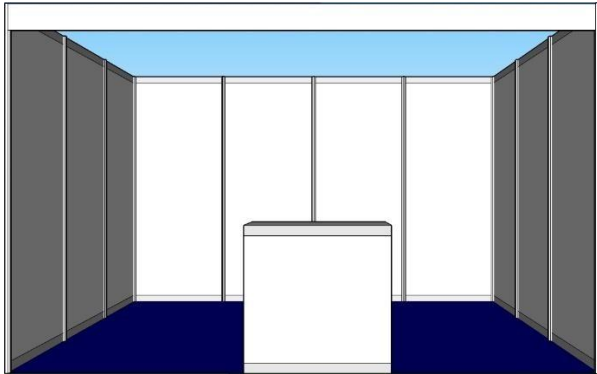
**BOOTH, 9 m2:**



**Contains:**

- walls (height: 250 cm)
- frontal connection
- carpet 9 m2
- counter 100 x 50 cm
- nameplate – on the frontal connection (LxH: 200x40 cm)

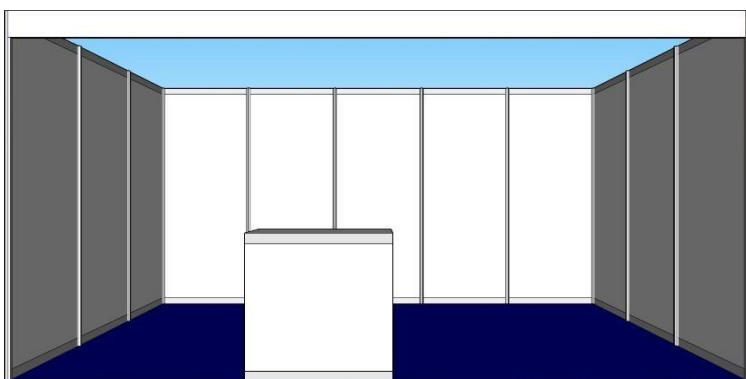
### BOOTH, 12 m<sup>2</sup>



#### Contains:

- walls (height: 250 cm)
- frontal connection
- carpet 12 m<sup>2</sup>
- counter 100 x 50 cm
- nameplate – on the frontal connection (L×H: 200×40 cm)

### BOOTH, 15 m<sup>2</sup>:



#### Contains:

- walls (height: 250 cm)
- frontal connection
- carpet 15 m<sup>2</sup>
- counter 100 x 50 cm
- nameplate – on the frontal connection (L×H: 200×40 cm)

- bar chair

It is not possible to replace individual equipment elements of standardly-equipped exhibition booths.

The number of walls in the exhibition booth (row space, corner space) is determined by the organizer.

**\*\*\*For ordering individually equipped booth or wall graphics, please contact :  
info@cannabiznis.si\*\*\***

## **Exhibition Terms and Conditions**

### **1. General conditions**

a) Completion of the order form also serves as acceptance of the offer. The Space/ Booth order form is to be completed by the exhibitor and submitted to the address of the organiser by the due date to the following address:

**BIOMAGIC d.o.o., Štihova ulica 13, 1000 Ljubljana, Slovenia or to our E-mail:  
info@cannabiznis.si.**

b) Order forms that do not bear the signature of the authorised person of the company shall be deemed invalid.

c) The order form is legally binding and irrevocable for the exhibitors.

d) The organiser will not consider or accept order forms which contain reservations or proposals for amendments to the conditions contained therein.

e) The prices which are valid for the event are stated on the front page of the order form. The exhibition programme data specifications are the conditions that need to be met for the

exhibitor to participate in the event. The exhibitor may exhibit only the exhibition programme for which the order form is submitted.

f) The organiser reserves the exclusive right to decide upon accepting any offers submitted (order forms). The organiser is also not obliged to consider order forms received after the due date.

g) The smallest exhibition space which an exhibitor may request is 9 m<sup>2</sup>.

h) We hereby give our consent to BIOMAGIC d.o.o. to process our above data in accordance with the Personal Data Protection Act for use in its own files for the following purposes: statistical processing, participant segmentation, fulfilment of contractual and legal obligations, sending offers, advertising material, publications and invitations to events, and the carrying out of consumer surveys by telephone, post or email. The data may be processed by BIOMAGIC d. o. o. for up to 10 years following our most recent participation at the fair or other event, or until termination of written authorisation on the condition that the legislation in place does not impose any other time limitations.

## **2. Allocation of exhibition space**

Domestic and foreign exhibitors may exhibit at the event on the condition that the products and services exhibited are in accordance with the event programme (categories).

Exhibitors may only exhibit products or services on behalf of the providers they represent.

The organiser is responsible for granting the exhibitors access to the event, allocating exhibition space, and managing the exhibition space for the benefit of the event. The organiser may, in order to optimise exhibition surfaces, assign an exhibitor a space with less open sides than requested. The organiser reserves the right to allocate up to approximately 30% less or 10% more exhibition space than requested by an exhibitor. Any change to the exhibition space assigned must be authorised by the organiser. The organiser may reallocate or close hall entrances and exits and, if so required, make other changes to the exhibition space. If, for any reason, the event organiser is unable to allocate an exhibition space to an exhibitor upon receipt of his order, the exhibitor is entitled to a full refund of the sum paid.

## **3. Cancellation of the Order**

An exhibitor may cancel a submitted order only by way of a written statement. In the event of such, the exhibitor is obliged to pay:

- 40% of the exhibition space price if the application is cancelled more than 30 days prior to the beginning of the event,
- 100% of the exhibition space price if the application is cancelled less than 30 days prior to the beginning of the event.

## **4. Registration and ecological compensation**

Each exhibitor is obliged to pay the registration and ecological compensation. Registration covers the mandatory entry into the catalogue, entry into the list of exhibitors on the fair's official website with a link to a exhibitor's website . The data in the catalogue is published in

Slovenian and English language. The exhibitor is obliged to submit the data for the catalogue entry at the same time as completing the order, or at least 30 days prior to the event. If the exhibitor fails to submit its data within 30 days of the start of the event, or the exhibitor fails to submit any data whatsoever, only basic information about the exhibitor will be published in the catalogue. In the event that the organiser confirms the exhibitor's order within the 30 day deadline, the organiser reserves the right to publish the exhibitor's details only on the official webpage of the fair. The organiser reserves the right to summarize or adjust the content of the fair catalogue entry; however, the event organiser shall not be held responsible for any errors.

### **5. Payment**

The exhibitor undertakes to pay for its exhibition space, ecological compensation and registration according to the prices determined and listed in this order form. The prices do not include VAT, which shall be paid by the exhibitor.

Following submission of the signed order form to the organiser, the exhibitor shall receive a pro forma invoice, which must be paid (full amount) by the deadline stated on the Invoice. Full payment of the pro forma invoice is a prerequisite for the exhibitor's participation at the event.

The organiser undertakes to issue invoices in accordance with the legislation in place. In the event of late payment, the organiser may charge legal interest on arrears to the exhibitor. The exhibitor may appeal the service provided in writing no later than 8 days following the issue date of the invoice.

If the exhibitor appeals only part of the invoice, he is obliged to pay the undisputed part by the deadline and in the manner defined by this order.

### **6. Confirmation of the allocation of the exhibition space**

On the basis of the settled pro forma invoice, the organiser shall issue an invoice for the prepayment to the exhibitor, thereby confirming the allocation of the exhibition space.

### **7. Cancellation of the allocation of the exhibition space**

The organiser reserves the right to refuse the order form or annul the confirmation issued as per clause 5 in the following cases:

1. if at the time of application the exhibitor is in settlement, bankruptcy, or winding-up proceedings;
2. if the exhibitor has outstanding past debts owed to the organiser;
3. if the objects to be exhibited in the event do not suit the theme of the event;
4. if the exhibitor fails to supply the documents required by the organiser (clause 14);
5. if the order form is received after the due date;

### **8. Cancellation of exhibition**

If the event cannot be held as a result of force majeure, strikes, political events or other important reasons as are circumstances that could not have been foreseen, the Exhibitor shall not be entitled to make any claims for damages of whatever kind against BIOMAGIC d.o.o. In that case 90 % of all payments shall be refunded minus the costs which may have been already incurred by the Organizer due to the instructions of the exhibitor. The exhibitor is not entitled to demand any compensation. It is BIOMAGIC d.o.o.'s duty to inform the exhibitors without delay that the fair will not take place.

### **9. Technical conditions**

The exhibitors shall submit to the organiser an outline (scheme) of the set-up and equipment in place for their own exhibition spaces. The schemes are to be confirmed by the organiser prior to assembly. The height of the exhibition stand may not exceed 250 cm.

If a higher exhibition stand is required, the organiser's written permission must be obtained. When assembling the exhibition stand, the exhibitor may not operate beyond the exhibition area it has been allocated.

### **10. Permanent passes for Exhibitors**

Following confirmation of the allocated exhibition space, the exhibitor shall receive permanent entry passes for its staff.

The organizer determines the number of tickets in the "Instructions for Exhibitors". The organiser reserves the right to withdraw permanent tickets in the event of misuse.

### **11. Assembly, disassembly**

Assembly and disassembly shall be registered prior to their commencement. The assembly and disassembly deadlines stated in the "Instructions for Exhibitors" are to be strictly observed. If the disassembly term is exceeded, the organiser reserves the right to disassemble the exhibition booth at the exhibitor's own risk and expense. When disassembly is completed, the exhibitor shall restore the space to its original state; failing this, the exhibitor is obliged to compensate the organiser for any damage sustained. When setting and furnishing the exhibition booth during assembly, while the event is in progress, and during disassembly, the exhibitor or its contractor shall consider and comply with the following:

- health and safety at work regulations;
- fire safety regulations;
- general conditions of work on the exhibition grounds (stated on the organiser's web page);
- "Instructions for Exhibitors" which are received by exhibitors when allocated exhibition space.

The exhibitor may not remove exhibits from the exhibition booth until the event has concluded. The exhibitor may only leave the exhibition booth before the event has concluded upon the written approval of the organiser.

## 12. Guarantee and insurance

a) The organiser shall not be held responsible for any damage, loss, destruction, or property theft (to exhibits, equipment, and the like) sustained by the exhibitor or its contractor, their staff and third parties, or damage caused by fire, storm, hail, lightning, breakages, water leakage, theft or any other reason.

The organiser shall not be held responsible for any damage, loss, destruction, or theft sustained by third parties, nor for any injuries to third parties caused by the exhibitor or its contractor at the fair or on the exhibition grounds.

The exhibitors and their contractors shall obtain insurance at their own expense.

b) The exhibitor, its contractor or any of their staff will be held responsible for any damage or injury caused by them to the organiser and/or third parties at the exhibition space or on the exhibition grounds.

c) The organiser does not assume responsibility for vehicles left on the exhibition grounds and parking spaces by exhibitors, their staff or authorised persons and their contractors.

d) The exhibitor may not lease the allocated exhibition space, advertising space or any of their parts to any third party. In the event that this condition is breached the organiser reserves the right to charge the exhibitor a further 100% of the price of the exhibition and advertising space allocated.

## 13. Presentations

No later than 8 days before the commencement of the exhibition, the exhibitor shall submit written notification to the organiser of any events to be held on the allocated exhibition space (e.g. a music performance).

The organiser reserves the right to restrict or prohibit presentations that may cause noise, dirt, dust, gas leaks or otherwise hinder the smooth running of the event, irrespective of whether the organiser has already issued a written consent for these presentations.

Presentations shall be performed exclusively on the exhibition space allocated.

## 14. Activity of the Exhibitor – documents

Before the allocation of the exhibition space has been confirmed, the organiser reserves the right to require the following documents from the exhibitor:

- A business permit or business registration certificate issued by a relevant authorised office which proves that the exhibitor fulfils the conditions for carrying out business, as provided by law.
- Appropriate consent from the relevant sanitary and veterinary inspectorate if the exhibitor plans to trade in foodstuffs and general consumer goods, organise food tasting, present general consumer goods or perform catering services;
- Proof of insurance of persons and effects.

The organiser reserves the right to cancel the participation of the exhibitor, if the exhibitor fails to supply the documents required.

### **15. Photography and drawing**

The organiser reserves the right to take photographs of the exhibition spaces and exhibits, as well as draw them, or film them, and the material obtained may be used by the organiser for personal or general use. The organiser renounces all contestations arising from copyright. With the exception of the exhibitor's own space, the photographing, drawing or filming of exhibition spaces is prohibited without the authorisation of the organiser.

### **16. Cleaning the exhibition booth**

The organiser provides for the cleaning of the exhibition grounds and hall corridors. Each exhibitor is responsible for cleaning its own exhibition space.

### **17. Jurisdiction**

The organiser and the exhibitor agree that any disputes will be resolved amicably. In cases where the contracting parties cannot reach an agreement, they agree to confer jurisdiction to the competent court in Ljubljana, Slovenia.